

Handover of accounting reports to ČS in the EPO2 format as of April 24, 2015

1. Brief info

Since May 2014, Česká spořitelna has enabled companies keeping double-entry accounting books in full extent to hand over their accounting statements in the standard EPO2 format. EPO2 format has been used for the purposes of tax returns by the Czech Financial Administration (Finanční správa).

Using this format, the bank can process source materials quicker, flawlessly and with a higher degree of automation.

2. Which accounting systems support the format for banks?

To be able to generate not only tax returns in the given format, the accounting systems require a minor change. A speedy response from the accounting systems is anticipated; the change has been implemented, inter alia, by the below listed ones:

- Byznys: <http://www.jkr.cz>
- Ekonom: <http://www.ekonom-system.cz>
- Ekosoft: <http://www.ekosoft.net>
- Helios: <http://www.helios.eu/>
- Money: <http://www.money.cz>
- MRP: <http://www.mrp.cz/>
- Pohoda: <http://www.stormware.cz>
- Sidus: <http://www.sidus.cz>

In respect of these systems, the only change is the selection of the output; instead of generating statements in the xls/txt format, it is necessary to select the xml, resp. EPO2 format. This option may be located/named differently in each system; should clients need any help, they are kindly referred to the client line of the respective program.

3. Where is the EPO2 format described?

The general description of formats is available from the website of the Tax Portal of the Czech Ministry of Finance at

http://adisepo.mfcr.cz/adistc/adis/idpr_pub/epo2_info/popis_struktury_seznam.faces

Česká spořitelna will always accept the currently valid version of EPO2. List of the fields processed by ČS is located in paragraph 7 of this document.

4. Can the statements be checked following their generation?

The file for Česká spořitelna may be displayed from the Tax Administration Portal (https://adisepo.mfcr.cz/adistc/adis/idpr_epo/epo2/spol/soubor_vyber.faces).

The file is imported as a standard tax return, and both the Balance sheet (Rozvaha) and Profit/loss statement (Výkaz zisků a ztrát) attachments downloaded by Česká spořitelna from the xml file may be viewed. Both Balance sheet and P&L statement must be in one xml file, i.e. not separately.

5. What documents has to be attached to xlm accounting statements?

TYPE OF ACCOUNTING STATEMENTS	ATTACHEMENTS
Interim, Preliminary	--
Tax	<ol style="list-style-type: none"> 1. Confirmation of online filing tax report 2. Notes to the financial statements
Audited	<ol style="list-style-type: none"> 1. Auditor's report

Documents can be enclosed to an xml file as separate attachments, or embedded into the xml file.

6. Is there any other bank submission duty associated with the new format?

All of the current rules and obligations remain unchanged.

Apart from the most common format of handover, i. e. email, there is also a comfortable method of delivery to the bank is via Business24, the Financing tab, Exchange of documentation¹/File submission option. The acceptance of the file will be confirmed to you and will remain available from the history.

¹ This option is available only to those persons who have, in their Contract on the provision of the Business 24 service, arranged for authorisation for Loans – Exchange of documentation.

7. List of the fields processed by ČS – see [Tax return portal](#)

Věta D

ZKRATKA (POLE)	POVINNÁ	POZNÁMKA
zdozd_od	ANO	
d_uv	ANO	Toto pole je považováno za rozhodující pro určení, jaké období výkazy pokrývají, tj. mělo by být shodné s posledním dnem, za který jsou výkazy vygenerovány.
zdozd_do		

Věta P

ZKRATKA (POLE)	POVINNÁ	POZNÁMKA
rod_c	ANO	Zde předpokládáme IČ.
zkrobchjm	ANO	
ulice, c_pop	ANO	
psc	ANO	
naz_obce	ANO	
ulice	ANO	
c_pop	ANO	

Věta UA – všechny řádky aktiv Rozvahy

ZKRATKA (POLE)	POVINNÁ	POZNÁMKA
c_listu	ANO	
c_radku	ANO	
kc_netto	ANO	

Věta UD – všechny řádky pasiv Rozvahy

ZKRATKA (POLE)	POVINNÁ	POZNÁMKA
c_listu	ANO	
c_radku	ANO	
kc_sled	ANO	

Věta UB – všechny řádky Výsledovky

ZKRATKA (POLE)	POVINNÁ	POZNÁMKA
c_listu	ANO	
c_radku	ANO	
kc_sled	ANO	